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To: All Members of the Council  
Chief Executive

Please ask for Joel  
Hammond-  
Gant

Direct Line 01246 345273  
Fax 01246 345252

Dear Councillor,

Record of Decision taken by Cabinet - 9 January, 2018

At a meeting of the Cabinet held on 9 January, 2018, the following decisions were reached on the items listed in the attached schedule.

The implementation of these Cabinet decisions is suspended until the call-in period has expired without a call-in being validly invoked. Any Member of the Council shall be entitled to call for a decision to be suspended by giving notice to the Monitoring Officer *either by telephone, fax, email or in writing not later than 5.00 pm on the day following the date of the Cabinet meeting.*

Any decision so suspended shall not be capable of implementation for a period of five calendar days from the date of the Cabinet meeting which will expire on 14 January, 2018.

(DURING THE CALL-IN PERIOD A REQUEST MAY BE MADE IN RESPECT OF ANY DECISION SO SUSPENDED BY NOT LESS THAN ONE QUARTER OF THE TOTAL MEMBERSHIP OF THE OVERVIEW AND PERFORMANCE SCRUTINY COMMITTEE. TO DO THIS YOU WILL NEED TO NOTIFY THE MONITORING OFFICER IN WRITING, BY FAX OR BY EMAIL BY 5.00 PM ON 14 JANUARY 2018, BEING FIVE DAYS FOLLOWING THE DAY OF THE CABINET MEETING.)

continued

Public Information

**6. Collection Fund Revised Estimates 2017/18**

**RESOLVED –**

1. That the estimated surplus on the Council Tax Collection Fund of £523,799, be agreed and allocated to the major precepting authorities, as outlined in Appendix A to the officer's report.

**REASON FOR RECOMMENDATION**

To fulfil a statutory requirement and to feed into the budget setting process for 2018/19.

**7. Annual HRA Rent and Service Charge Setting 2018/19**

**RESOLVED –**

1. That for 2018/19, approval be given to set individual social rents based on the current National Social Rent Policy, giving a cash rent decrease of 1 per cent with effect from 1 April 2018.
2. That for 2018/19 onwards, approval be given to increase the rent level for a social rent property to the target rent, where the property is re-let to a new or transferring tenant.
3. That for 2018/19 onwards, approval be given to set individual affordable rents based on the current National Social Rent Policy, giving a cash rent decrease of 1 per cent with effect from 1 April 2018.
4. That for 2018/19 onwards, approval be given to set the rent level of an affordable rent property that is re-let to a new or transferring tenant, by reference to 80% of the market rent for a similar property prevailing at the time of re-letting.
5. That the revised levels of service charges as set out in paragraph 8.5 of the officer's report, be approved.

## REASONS FOR RECOMMENDATIONS

1. To enable the Council to set the level of Council house rents in accordance with Government guidelines.
2. To enable the Council to set service charges for 2018/19 and to ensure that the cost of delivering services continues to break even.
3. To contribute to the Council's Corporate Priority 'to improve the quality of life for local people'.

Yours sincerely,

A handwritten signature in black ink, appearing to be 'Randy', written in a cursive style.

Local Government and Regulatory Law Manager and Monitoring Officer